

VELVET GANACHE

• B o u l a n g e r i e & P a t i s s e r i e •

Reservation Contract and Agreement

Velvet Ganache Boulangerie and Patisserie and _____ hereafter referred to as Client; hereby agree on the following terms and conditions

1. The Client shall pay the agreed contract price for the services to be rendered as follows:
2. The Client, books for a function for **(EVENT/ PURPOSE)** hereafter referred to as Guaranteed Guests on **(DATE AND TIME OF THE RESERVATION)** for a total price of _____ per guaranteed guests including following:
3. The Velvet Ganache Boulangerie and Patisserie and the CLIENT hereby agrees to settle the total amount of _____ immediately before the event and after the event for add on if any after the event through cash or check payable to Velvet Ganache Boulangerie and Patisserie. Any additional charges signed by the authorized signatory will be treated as incidentals and will be settled the same day after the event as well.

The Client may deposit the payment on the following:

Bank	: BDO (Banko De Oro)
Account Name	: Maria Johanni A. Del Mundo and Leonard Vincent M. Garcia
Account Number	: 012518000594
TIN Number	: 474-703-104-001

4. The CLIENT agrees that if this contract is cancelled at his/her instance or for any reasons whatsoever, the down payment shall be forfeited as penalty in accordance with this schedule:
 - a. Should the client cancel the function seventy two hours (72) before the function date, the down payment will be reimbursed to seventy five percent (75%) of the total amount paid.
 - b. Should be cancellation happen less than forty eight hours (48) prior to the function date, the reimbursement will be fifty percent (50%) of the down payment.
 - c. Should the function be cancelled less than twenty four (24) hours prior to the function date, the whole down payment will be forfeited.
5. THE CLIENT fully understands that the number of guests reserved in the contract is final and not subject to reduction unless Client notifies The Velvet Ganache Boulangerie and Patisserie not less than seventy two hours (72) prior to event. THE CLIENT further agrees to pay for all guests in attendance but not less than the number of guaranteed number of guests as stated in this contract.
6. THE CLIENT agrees that the last orders of food is at 8:45pm beyond that No order shall be entertain.
7. THE CLIENT agrees that an additional charge of Php. 1,000 is added to the bill upon 9:31pm to 10:00pm and of the succeeding 30 minutes.
8. THE CLIENT agrees that at 11:00pm he/she is required to leave the premises.
9. THE CLIENT agrees that the rent for the Projector or White screen is price at Php. 1,000 and Php. 500. It shall be free for a charge bill of Php. 20,000. In addition reservation for use of the latter shall be before the date of the reservation.

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10. THE CLIENT agrees that in relation to the Projector and white screen use he/she is oblige to use and return the said equipment/s on the given date and time. Date and time of use:
_____ Date and time of
return _____. An additional charge of the indicated renting fee shall
be charge for extension of the given time.
11. THE CLIENT agrees that in an event where the equipment has been damaged and is subjected to repair the client shall pay the amount of Php. 1000. In an event where the the equipment has been permanently damaged the client shall pay the valued amount of the equipment. Php. 20,000 for both equipment and php. 5,000 for the white screen.
12. The Management shall have no responsibility of liability for failure to supply any service when prevented from doing so by the occurrence of strikes, accidents, extra ordinary vehicular traffic or any cause beyond The Venue's control, including acts of God such as typhoons, earthquakes, fire, flood, or other disasters and acts of man such as war, government regulations, strike, civil disorders, curtailment of transportation facilities, or other emergencies making it inadvisable, illegal or impossible to uphold previous contractual agreements, or by orders of any governmental authority which may affect normal operations. In these cases, The Venue will reimburse the total amount of the down payment to the client.
13. The Management reserves the right to cancel a function if it has reason to believe that the exact nature of the event varies from that originally agreed upon, whether in writing or given verbally and /or that the holding of such function may be against the law, public morals or public policy.
In such case, the Management shall have the right to forfeit any and all deposit or down payment already received as and by law of penalty and liquidated damages.
14. THE CLIENT shall be responsible for the safety and security of all the guests and their personal property. The Management shall NOT be responsible for any damage or loss of any merchandize, equipment, clothing, cell phones, and gifts, other valuables left in the venue prior to, during and after function.
15. Any breakages or damage cause by the Client during the events. The Clients is responsible to pay in cash, card or check the estimated value of the broken or damage item.
16. Any violation of this Agreement shall entitle the Management to damages without prejudice to any other legal remedy it may bring. In the event that the Management should seek legal remedies to complete execution of this agreement, the CLIENT agrees to pay all reasonable attorney's fees and costs of suit. Both parties hereby agree to submit themselves to the jurisdiction of the courts in "City of San Fernando"
17. This agreement including the CLIENT'S Guidelines and the details indicated in page 1 constitute the entire agreement between the parties. NO modifications or cancellations thereof shall be valid nor of any force and affects unless in writing signed by the Venue. The Client acknowledges that he has read and accepted all the terms of this Event/Function Agreement and has executed this Agreement on _____.

Conforme:

Chef Vincent Garcia
PRESIDENT

Restaurant Supervisor

Client